



## Oceanport Recreation ACTION CAMP 2018

**Cost: \$190.00\* for 5 week program**

**Kindergarten to Grade 7**

**June 25-July 27. No camp July 4<sup>th</sup>**

**9am - 12noon, Camp Meets at Community Center Park**

***\*late fee of an additional \$25/camper for registrations received after 12 noon on  
June 24<sup>th</sup>***

- Oceanport Action Camp is available to all **Oceanport residents and Sea Bright residents** registered to attend school in Oceanport in 2018-2019, grades K to 7.
- Campers must be five years old by October 1, 2018. No exceptions!
- **A copy of the child's birth certificate must accompany the registration form for any child entering Grade K in the 2017-18 school year as proof they will be age five by October 1, 2018.**
- Camp is a playground based program consisting of games, crafts, and sports.
- Drop off and pick up for grades 2 to 7 will be at Blackberry Bay Park Pool on Tuesdays and Thursdays for swimming.
- There is a tent for shelter at Community Center Park.
- Camp will meet at Maple Place School in the event of inclement weather.
- All fees are non-refundable and due at the time of registration.
- **The Action Camp handbook and information/medical form is attached. You will be required to bring the completed medical form to camp on the first day.**
- Campers will not be allowed to attend with incomplete paperwork or payment in full.
- Action Camp is totally self-funded. Registration fees reflect the costs directly associated with camp operations. All fees are non-refundable- no prorating or discounts can be given.

***REGISTRATION IS LIMITED BASED UPON GRADE GROUP SIZE - PLEASE REGISTER EARLY***

*Mail completed registration form with checks made payable to **OCEANPORT RECREATION** to:*

*Attention: Action Camp Registration  
Oceanport Recreation,  
315 East Main Street, Oceanport, NJ 07757*

**For additional information, email [OPRec@oceanportboro.com](mailto:OPRec@oceanportboro.com)**

**2018 OCEANPORT ACTION CAMP REGISTRATION FORM**

Camper's Name \_\_\_\_\_ Age (**on October 1, 2018**) \_\_\_\_ 9/18 Entering Grade \_\_\_\_

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Address \_\_\_\_\_ Town \_\_\_\_\_ Zip Code \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Home # \_\_\_\_\_ Cell # \_\_\_\_\_

E-Mail Address (Please Print Clearly) \_\_\_\_\_ @ \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Home # \_\_\_\_\_ Cell # \_\_\_\_\_

**\$190.00 per camper**  
**Add \$25.00 if registering after 6/15.**

Total Camoers \_\_\_\_\_ Amount Enclosed \$ \_\_\_\_\_

Mail completed registration form with checks made payable to **OCEANPORT RECREATION** to:

*Attention: Action Camp Registration  
Oceanport Recreation,  
315 East Main Street, Oceanport, NJ 07757*

**Please print and complete the following form for each camper and bring to camp on the first day. Please write in pen or type. An original signature is required!**

**Camper's Name** \_\_\_\_\_

**Grade Level (fall 2018-19)** \_\_\_\_\_

**2018 OCEANPORT RECREATION ACTION CAMP  
MEDICAL TREATMENT AUTHORIZATION**

As the parent/guardian of \_\_\_\_\_, I hereby authorize any and all necessary medical treatment in the event of an injury, accident, illness, etc. until such time that I may be contacted.

Name of Parent/Guardian (please print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (cell) \_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Specific allergies, illnesses or medical conditions that camp staff and medical personnel should be aware of:

\_\_\_\_\_  
\_\_\_\_\_

Additional Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to Camper \_\_\_\_\_

**2018 OCEANPORT RECREATION ACTION CAMP  
CAMP DISMISSAL AUTHORIZATION**

<b>Permissible Individual for Camper to be Released To (please print)</b>	<b>Phone Number(s)</b>

# 2018 OCEANPORT RECREATION ACTION CAMP HANDBOOK & INFORMATION

## GENERAL INFORMATION

- Kate McDonald is the on-site Camp Director- if you have any questions, concerns, issues or suggestions, please speak to her at drop off or pick up. We want this to be a great experience for your child- help us to make camp the best it can be!
- Action Camp is a five-week summer program for all Oceanport residents and those Sea Bright residents attending Oceanport schools, K TO 7<sup>TH</sup> GRADE. The program is open to children 5 years or older by October 1, 2018. Groups are separate for all activities by age group with the exception of 6<sup>th</sup> & 7<sup>th</sup> grades-they are combined into one group unless the numbers indicate separating them. Action Camp will start Monday, June 25 and will end on Friday, July 27. All expenses are paid out of registration fees collected. **THERE ARE NO PARTIAL OR PRO-RATED REFUNDS FOR DAYS MISSED.**
- **Campers entering Grades K & 1 will meet every day at Community Center Park.** On Tuesdays and Thursdays, simple water spray elements will be available. Campers entering Grades 2, 3, 4, 5, 6 & 7 meet Mondays, Wednesdays & Fridays at Community Center Park. We will have use of the park restrooms and have a tent for shelter. **On Tuesdays and Thursdays, these campers will meet at and dismiss from the YMCA Pool in Blackberry Bay Park.**

**In the event of an emergency, please call Kate McDonald (732) 299-4279 or your Head Counselor. He/she will share this phone number on the first day of camp.**

## IMPORTANT DATES

Action Camp will start Monday, June 25 and will end on Friday, July 27. The program will meet Monday thru Friday 9:00 am – 12:00 noon.

**CAMP WILL NOT MEET ON JULY 4.**

**Week 5 : Carnival- July 26. Rain date July 27. Campers will go to the pool on July 24 and July 25 of this week.**

## ARRIVAL/DISMISSAL PROCEDURES

In order to ensure the safety of all campers, arrival and dismissal procedures must be followed. We ask that all parents/guardians accompany their child/children to the proper location for all **arrivals & dismissals.**

For all arrivals & dismissals at Community Center Park:

- Kindergarten: Community Center Entrance Sign (Iroquois Ave side)
- 1<sup>st</sup> Grade: Main door to Library (Iroquois Ave side)
- 2<sup>nd</sup> Grade: Grass Area (Iroquois Ave. side)
- 3<sup>rd</sup> Grade: Playground Area Community Center Park (Tohican Ave side)
- 4<sup>th</sup> Grade: Basketball Court (Tohican Ave. side)
- 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> Grade: Baseball field – 3<sup>rd</sup> base bleachers.

If your child will not be accompanied by a parent/guardian and will be walking or riding a bicycle to/from camp, **please submit a written, signed letter informing the Camp Director, Kate McDonald of this arrival/dismissal procedure.**

All Parents/Guardians are required to complete a Camp Dismissal Form (below) with the names of individuals permitted to pick-up a camper. This form will be kept on file at the camp.

**NO CHILD WILL BE RELEASED TO AN INDIVIDUAL NOT INCLUDED ON THIS FORM!**

**In the event of an emergency which requires an individual other than one listed on this form to pick up your child/children, the parent/guardian must submit a dated, handwritten & signed note to the Camp Director indicating the individual to whom the child/children is to be released. This individual will be required to present photo identification upon arrival at camp.**

## **ATTENDANCE/LATE POLICY**

Parents/Guardians will be charged a late fee for picking up their child/children past the ending time of camp.

- A \$5.00 late fee will be charged for any child not picked up by 12:10pm.
- An additional \$5.00 late fee will be charged for each additional 15 minutes that each child is left at camp.

We know that traffic delays are possible getting to the Community Center. Please try to time your arrival and plan on potential delays. Please be courteous to our staff by adhering to the schedule and arriving on time.

## **PARKING**

Due to our location, parking and traffic safety have been an issue. By following these simple guidelines as established by the Oceanport Police Department, the traffic will flow smoothly and without incident:

- All vehicles coming to drop off/pick up should enter off of Port-Au-Peck Avenue onto Iroquois Avenue, turn right onto Tohican Place and exit from Tohican onto Port-Au-Peck Avenue.
- All vehicles, **BY LAW**, must park on the right side of the road. This will allow the children to exit the vehicle safely and reduce the risks associated with crossing a busy street. If no parking is available on either Tohican or Iroquois Avenues, park in the parking lot on Port-u-Peck Avenue by the baseball field. All parents & vehicles should depart immediately after signing in/out their child/children.

## **SAFETY/SECURITY**

The safety of all campers and staff is our #1 priority. We remind all parents/guardians of the following:

- All campers are expected to maintain self-control during the program.
- All campers are expected to follow the direction/guidance of Camp Staff.
- All campers are expected to respect camp property and equipment.
- No physical contact, teasing, bullying, foul language or disrespect of others will be tolerated.

Camp staff will make all attempts to modify any inappropriate behavior with redirection, warnings, time-outs and problem-solving techniques. If negative behavior continues or is excessively disruptive, the Camp Director will ask to speak with a Parent/Guardian. The Camp Director reserves the right to send a child or children home and/or discharge or not allow continued attendance in the Action Camp program.

## **PERSONAL ITEMS**

Please do not allow your child/children bring articles from home not required for Action Camp participation. Action Camp, Staff & the Borough of Oceanport are not responsible for any lost, broken or stolen personal property brought to camp. This may include but is not limited to personal toys, games, cards, stuffed animals or electronic devices. Campers may not use cell phones during camp time unless it is to contact parents!

Please do label your child/children's items such as towels, hats, goggles, backpacks, bags, flip-flops etc.

Items left at camp will be placed in Lost & Found at the following locations:

- Library: Outside the main door.
- YMCA Pool: By the main gate.
- Maple Place School: On the stage or in the main office.

## **SNACKS/BEVERAGES**

You may send your child in with a snack or beverage. PLEASE: NO NUTS OR NUT BASED ITEMS AND NO GLASS CONTAINERS. Please inform us of any food allergy or diet restriction on the Medical Treatment Authorization Form.

Campers using the YMCA Club Pool on Tuesdays & Thursdays may bring money for use at the concession stand and game area there. Please try to limit the amount of money your child brings to avoid any problems which may occur.

### **\*\*\*\*\*INCLEMENT WEATHER\*\*\*\*\***

In the event of inclement weather, all campers will report to Maple Place School, with the exception of Wolf Hill School the week of July 17-20. The decision to move Camp for the day will be made factoring in the conditions at 8:30 am and the forecast for the upcoming day. There will also be a staff member at the Community Center directing you to Maple Place School. In the event of rain after the start of camp, we will stay at Community Center and parents/guardians should pick up their children immediately. On Pool Days, parents/guardians should pick their children up either at the Pool or Community Center.

## **CLOTHING**

Please be sure that your child dresses appropriately for active, outside play. Take into consideration the anticipated temperature and weather forecast for the day. All campers should wear footwear that is both comfortable and safe. Sneakers are recommended and sandals, flip-flops, slides are not recommended except on pool days. If any clothing items are determined to be inappropriate for camp by the Camp Director, the camper will be asked not to wear the item to camp again in the future.

Daily use of sunscreen is recommended and should be applied before arrival. Hats & sunglasses are allowed. For **Grades 2 thru 7 on Pool Days**, please report directly to the pool located in Blackberry Bay Park dressed for the pool. Bring a towel, sunscreen etc.

For **Grades K & 1 on Tuesdays and Thursdays**, simple spray elements will be set up for the kids to cool off if desired. We suggest having them come with a towel, water shoes, bathing suit & large tee-shirt if you feel they might enjoy getting a little wet! If not, they should dress for the day according to the weather.

## **INJURY/ILLNESS**

- Please do not send child/children to camp if they are ill or if they have been on antibiotics for less than 24 hours.

- If a camper becomes ill or is injured during camp, camp staff will notify the parent/guardian or emergency contact as soon as possible. Any camper who becomes ill during camp will be asked to be picked up immediately.
- Camp Staff may administer basic first aid such as application of an ice Pack or Band-Aid. In such a case, the parent/guardian will be notified of such treatment.
- Camp Staff is not permitted to administer any medications.
- Please discuss any allergy, illness or medication needs with the Camp Director as needed.

## **SPECIAL NEEDS**

Please make the Camp Director aware of any special needs that your child/children may have which could impact their participation in the Camp. The Camp Director will ensure confidentiality of such information notifying only those staff that will be directly working with the camper. The Camp Director will implement modifications as needed to ensure a positive camp experience for all.

## **PARENT/GUARDIAN/CAMP STAFF COLLABORATION**

The relationship between parent/guardian & camp staff is based upon mutual respect & trust. We take seriously the responsibility of ensuring a safe and enjoyable environment. We expect each parent/guardian to share in ensuring this environment through positive interactions, open communications & cooperation with camp staff and camp policies. We hope you and your child/children enjoy the program and have a safe, memorable camp experience. We welcome any comments or suggestions you might have to make future camps better. Send all correspondence to: [OPRec@oceanportboro.com](mailto:OPRec@oceanportboro.com).