



## Oceanport Recreation **ACTION CAMP 2024**

July 1-August 2 - No camp Thursday 7/4 and Friday 7/5  
9 am – 12 noon - Camp Meets at Community Center Park

Kate McDonald, Director (732) 299-4279

Weather updates posted at “Oceanport Residents Page” on Facebook-please join this page. Weekly updates and event reminders will be emailed directly to the parent/guardian email on file and be sure to add your Head Counselor’s cell phone number to your contact list.

### **GENERAL INFORMATION & IMPORTANT DATES**

**Kate McDonald is the on-site Camp Director. If you have any questions, concerns, issues, or suggestions, please speak to her at drop off or pick up. We want this to be a great experience for your child and ask that you help us to make camp the best it can be! Any questions or issues regarding payment, completed forms or in person payments, please contact staff at Borough Hall directly (732) 222-8221, ext. 1040.**

- Action Camp is a five-week playground-based summer program for all Oceanport residents and those Sea Bright residents attending Oceanport schools, K to 7<sup>th</sup> Grade. The program is open to children 5 years or older by October 1, 2023. Groups are separated for all activities by age group, except for 5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> Grades which are combined into one group, unless the numbers indicate separating them.
- Action Camp will start Monday, July 1<sup>st</sup> and will end on Friday, August 2<sup>nd</sup>. All expenses are paid out of registration fees collected. **THERE ARE NO PARTIAL OR PRO-RATED REFUNDS FOR DAYS MISSED.**
- **All campers will meet every day at Community Center Park.** We will have use of the park restrooms and have a tent for shelter. **In the event of an emergency, please call Kate McDonald (732) 299-4279 or your Head Counselor. He/She will share this phone number on the first day of camp.**
- **Camp will not be held during inclement weather** as determined by the Camp Director. Kate will make the best-informed decision by 8:30 am. The decision to cancel camp for the day will be made factoring in the conditions at 8:30 am and the forecast for the upcoming day. In addition to posting the cancellation on Facebook, we will ask your head counselor to send a text whenever possible.
- **In the event of rain after the start of camp.** Campers will stay at Community Center and parents/guardians should pick up their children immediately. Staff will contact you.

### **ARRIVAL/DISMISSAL PROCEDURES**

To ensure the safety of all campers, arrival and dismissal procedures must be followed. We ask that all parents/guardians accompany their child/children to the proper location for all **arrivals & dismissals**. For all arrivals & dismissals at Community Center Park:

- Kindergarten: Community Center Entrance Sign (Iroquois Ave. side)
- 1<sup>st</sup> Grade: Main door to Library (Iroquois Ave. side)
- 2<sup>nd</sup> Grade: Grass Area (Iroquois Ave. side)
- 3<sup>rd</sup> Grade: Playground Area Community Center Park (Tohican Ave. side)
- 4<sup>th</sup> Grade: Basketball Court (Tohican Ave. side)
- 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> Grade: Baseball field – 3<sup>rd</sup> base bleachers.

All Parents/Guardians must submit a Camp Dismissal Form as part of their registration form listing individuals permitted to pick-up a camper. This form will be kept on file at the camp. **NO CHILD WILL BE RELEASED TO AN INDIVIDUAL NOT INCLUDED ON THIS FORM!** If your child will not be accompanied by a parent/guardian and will be walking or riding a bicycle to/from camp, **please submit a written, signed letter informing the Camp Director, Kate McDonald of this arrival/dismissal procedure. This can be dropped off on the first day of camp.**

In the event of an emergency which requires an individual other than one listed on this form to pick up your child/children, the parent/guardian must submit a dated, handwritten & signed note to the Camp Director indicating the individual to whom the child/children is to be released. This individual will be required to present photo identification upon arrival at camp.

## ATTENDANCE/LATE POLICY

Parents/Guardians will be charged a late fee for picking up their child/children past the ending time of camp.

- A \$5.00 late fee will be charged for any child not picked up by 12:10 pm.
- An additional \$5.00 late fee will be charged for each additional 15 minutes that each child is left at camp.

We know that traffic delays are possible getting to the Community Center. Please try to time your arrival and plan on potential delays. Please be courteous to our staff by adhering to the schedule and arriving on time.

## PARKING

Parking is much improved with the addition of the new parking spaces at Community Center. But due to our location, parking and traffic safety are still an issue. By following these simple guidelines as established by the Oceanport Police Department, the traffic will flow smoothly and without incident:

- All vehicles coming to drop off/pick up should enter off Port-Au-Peck Ave. onto Iroquois Ave., turn right onto Tohican Place and exit from Tohican onto Port-Au-Peck Ave.
- All vehicles, **BY LAW**, must park on the right side of the road. This will allow the children to exit the vehicle safely and reduce the risks associated with crossing a busy street. If no parking is available on either Tohican or Iroquois Avenues, park in the parking lot on Port-u-Peck Avenue by the baseball field.
- All parents & vehicles should depart immediately after signing in/out their child/children.

## SAFETY/SECURITY

The safety of all campers and staff is our #1 priority. We remind all parents/guardians of the following:

- All campers are expected to maintain self-control during the program.
- All campers are expected to follow the direction/guidance of Camp Staff.
- All campers are expected to respect camp property and equipment.
- No physical contact, teasing, bullying, foul language or disrespect of others will be tolerated.

Camp staff will make all attempts to modify any inappropriate behavior with redirection, warnings, time-outs, and problem-solving techniques. If negative behavior continues or is excessively disruptive, the

Camp Director will ask to speak with a Parent/Guardian. The Camp Director reserves the right to send a child or children home and/or discharge or not allow continued attendance in the Action Camp program.

## **PERSONAL ITEMS**

Please do not allow your child/children to bring articles from home not required for Action Camp participation. Action Camp Staff & the Borough of Oceanport are not responsible for any lost, broken or stolen personal property brought to camp. This may include but is not limited to personal toys, games, cards, stuffed animals, or electronic devices. Campers may not use cell phones during camp time unless it is to contact parents.

Please label your child/children's items such as towels, hats, backpacks, bags, flip-flops etc. Items left at camp will be placed in Lost & Found box under the camp tent.

## **SNACKS/BEVERAGES**

You should send your child in with a snack and/or beverage. PLEASE: NO NUTS OR NUT BASED ITEMS AND NO GLASS CONTAINERS. Please inform us of any food allergy or diet restriction on the Medical Treatment Authorization Form.

## **CLOTHING**

Please be sure that your child dresses appropriately for active, outside play. Take into consideration the anticipated temperature and weather forecast for the day. All campers should wear footwear that is both comfortable and safe. Sneakers are recommended and sandals, flip-flops, slides are not recommended. If any clothing items are determined to be inappropriate for camp by the Camp Director, the camper will be asked not to wear the item to camp again in the future.

Daily use of sunscreen is recommended and should be applied before arrival. Hats & sunglasses are allowed. There will be days with water events and parents will receive notification. Campers should dress accordingly.

## **INJURY/ILLNESS**

- Please do not send child/children to camp if they are ill or if they have been on antibiotics for less than 24 hours.
- If a camper becomes ill or is injured during camp, camp staff will notify the parent/guardian or emergency contact as soon as possible. Any camper who becomes ill during camp will be asked to be picked up immediately.
- Camp Staff may administer basic first aid such as application of an ice Pack or Band-Aid. In such a case, the parent/guardian will be notified of such treatment.
- Camp Staff is not permitted to administer any medications.
- Please discuss any allergy, illness or medication needs with the Camp Director as needed.

## **SPECIAL NEEDS**

Please make the Camp Director aware of any special needs that your child/children may have which could impact their participation in the Camp. The Camp Director will ensure confidentiality of such information notifying only those staff that will be directly working with the camper. The Camp Director will implement modifications as needed to ensure a positive camp experience for all.

## **PARENT/GUARDIAN/CAMP STAFF COLLABORATION**

The relationship between parent/guardian & camp staff is based upon mutual respect & trust. We take seriously the responsibility of ensuring a safe and enjoyable environment. We expect each parent/guardian to share in ensuring this environment through positive interactions, open communications & cooperation with camp staff and camp policies. We hope you and your child/children enjoy the program and have a safe, memorable camp experience. We welcome any comments or suggestions you might have to make future camps better. Send all correspondence to: [OPRec@oceanportboro.com](mailto:OPRec@oceanportboro.com).